

# **2019 Seneca County Farmers Market Rules, Regulations & Application**

## **Mission**

The mission of the Seneca County Farmers Market is to promote the exchange of fresh, quality, local food and agricultural products between the agricultural producers of Seneca County and its residents and visitors for the purpose of supporting local growers, providing a quality product to consumers, and supporting sustainable agriculture.

## **Goals and Vision**

The Seneca County Farmers Market:

- Increases access to fresh, locally produced, nourishing, and safe foods for all people.
- Encourages, supports, and promotes the entrepreneurial efforts of local, independent, and small-scale farmers, local growers, and local artisans, seeking to sell their products/produce directly to consumers.

## **Participation**

Participation is open to growers, harvesters, bakers, makers of prepared food, and artisans (hereafter, “the vendors”). The Market strives to be a producers-only market. Vendors must participate in production of the product they sell.

The Seneca County Farmers Market will reserve four community spaces per market for non-profit organizations and community information providers on a first come, first served basis. Each participating organization will be limited to four appearances per season.

In all instances we exclude from participation candidates for public office and local and state ballot issues. Vendor participation in the Seneca County Farmers Market does not constitute an endorsement by the Seneca Regional Chamber of Commerce.

## **Location and Times**

Location: Downtown Tiffin

Selling season: June through October (last market is 2<sup>nd</sup> Saturday in Oct.)

Day(s) of the week: 2<sup>nd</sup> and 4<sup>th</sup> Saturday

Hours of operation: 9 a.m.-1 p.m.

## **Vendor Eligibility**

The Seneca County Farmers Market is primarily a producer-only market.

A producer is defined as the person who grows or makes the product.

Farmers and food producers are given priority over artisans at the market.

## **Vendor Information: Application, Fees, Space Assignment, Sales Time, and Additional Information**

The cost of participation for producers is \$25 per market per space or \$200 for the entire season if paid by June 1. Chamber members will receive one 10 x 20 complimentary space for the season.

The cost of participation for non-profit organizations/information providers is \$25 per market per space.

All vendors must register with the Seneca County Farmers Market. The registration fee must be paid no later than one week prior to the market date. No refunds will be given for failure to show.

The Market Manager will make vendor space assignments based on the needs of the market, seniority, and previous attendance. The spaces are standard normal parking spaces – 10 x 20 feet.

Vendors may begin to set up at 7:30 a.m. and are required to be completed by 8:30 a.m. Vendors are required to stay until the market closes at noon.

Vendors are required to stop selling at 1p.m. They must leave their spaces clean and remove their displays and trucks by 1:45 p.m.

Vendors shall not sell before the opening hour of the market day.

### **Displays**

Tables and tent are not provided and are the responsibility of the vendor. Tent stakes or anchors are not permitted to be driven into the asphalt or brick right-of way.

At no time shall the safety or convenience of customers or vendors be compromised by any vendor's display. Vendor's display must not impede pedestrian traffic on the sidewalk.

Vendors will clearly display prices of all items and post their farm's name and location. Posting of current licenses, certifications, and inspections is highly recommended. At a minimum, vendors should have copies available at their sites.

### **Guidelines for Market Products**

The Seneca County Farmers Market strives to be a regional, producer-only market with an emphasis on agricultural products.

### **Product Labeling and Pricing**

All home-prepared consumable products must meet all federal, state and local rules and regulations.

Vendors set their own prices and are responsible for accurately representing their products. All scales or weighing devices must have a current and valid certification sticker approved by the Seneca County Auditor.

### **Vegetables, Fruits, Nuts, and Herbs**

Produce must be fresh, of the best quality, and locally grown – preferably by organic principles. Overripe vegetables and fruits must be labeled and marked as suitable for sauce or preserves.

## **Baked Goods, Processed Fruits and Vegetables-Jams, Preserves, Fruit Syrups and Purees, Pestos, Flavored Oils, Mustards, Vinegars, Salsas and Relishes, Dehydrated Foods and Seasonings, and Frozen Dairy or Fruit Products**

Products should highlight local produce, seasonal ingredients, and be freshly prepared by the vendor.

## **Products for Consumption at the Market/Product**

### **Samples**

Beverages and other products for consumption at the market – including items offered as samples – must comply with health department regulations.

### **Honey**

Honey and bee pollen must be from the beekeeper's own hives but may be processed and bottled off-farm.

### **Meat**

All meat products must be 100 percent from animals raised from weaning by the farmer. Animals may be butchered or processed off-farm. Meat must be certified and/or inspected.

### **Milk/Dairy and Cheese**

Milk must be from the dairy's own herd or creamery. Cheese and other dairy products must be made by the vendor.

### **Eggs**

Eggs must be from the farmer's own fowl. Eggs must be cleaned and labeled. Labels that include the name of the farm and date of collection are recommended.

### **Plants, Fresh-Cut Flowers, and Greens**

The grower must grow potted plants and cut material.

### **Value-Added Products**

Candles, soaps, creams, lotions, massage oils, insect repellents, and scrubs must be made by the vendor from locally grown and produced ingredients.

### **Seasonal and Holiday Products**

Dried flower or herb bouquets, decorative berries, fruit, pods, cones, pumpkins, and wreaths should be produced from materials grown or gathered on the vendor's property.

### **Liability Insurance**

Vendors are required to ensure that their insurance will cover off-site sales. A certificate of liability insurance must accompany this application.

### **Taxes, Licenses, and Permits**

It is the vendor's responsibility to obtain all the licenses and permits and to pay the fee required by Local and State governing bodies. This includes the vendor's license for goods sold for which a sales tax must be collected.

### **Health, Sanitation, and Safety**

Each vendor must abide by all state and federal regulations that govern the production, harvest, preparation, preservation, labeling, or safety of products offered for sale at the Market. Vendors are liable for their own products.

### **Miscellaneous**

Vendors will be responsible for the collection and removal of all refuse generated from sales at their space.

No live animals, fowl, or fish may be sold at the Market.

Vendors must comply with all laws, ordinances, and regulations of the United States, State of Ohio, City of Tiffin and the Seneca County General Health District.

The Seneca County Farmers Market and its employees, volunteers and assigns shall not be held liable for personal injury or personal property damage or loss by vendor or shoppers as a result of presence or sales.

The Seneca County Farmers Market reserves the right to refuse a registration or vendor from participating, in which case the participation fee will be returned.

If a vendor violates any of the rules or regulations, the Market reserves the right to ask them to leave the area immediately. No refunds will be made in such an event.

Neither Seneca County Farmers Market nor its representatives are responsible for damage or loss of any personal belongings.

**Anyone who participates in the market – whether vendor, customer, or otherwise – attends at his/her own risk. Vendors will operate at their own risk and assume liability from the customers.**

## 2019 Seneca County Farmers' Market Application

Business Name

Name

Address

Phone

Cell

Email

### Items that you plan to sell:

Food	Plants	Other Goods
<input type="checkbox"/> Vegetables	<input type="checkbox"/> Perennials	<input type="checkbox"/> Dried Flowers
<input type="checkbox"/> Fruit	<input type="checkbox"/> Bedding Plants	<input type="checkbox"/> Baskets
<input type="checkbox"/> Honey/Jam/Syrup	<input type="checkbox"/> Veggie Plants	<input type="checkbox"/> Cottage Foods
<input type="checkbox"/> Certified Organic	<input type="checkbox"/> Porch Pots	<input type="checkbox"/> Homemade
<input type="checkbox"/> Cosmetics		
<input type="checkbox"/> Eggs	<input type="checkbox"/> Potted Herbs	<input type="checkbox"/> Baked Goods
<input type="checkbox"/> Freezer Meats	<input type="checkbox"/> Cut Flowers	
<input type="checkbox"/> Dairy	<input type="checkbox"/> Trees/Shrubs	
<input type="checkbox"/> Mushrooms	<input type="checkbox"/> Other _____	

Space rental is \$25.00 per market for a 10 X 20 area.

Chamber members will receive one 10 x 20 complimentary space.

Vendor will need \_\_\_\_\_ number of stalls

\_\_\_\_ Jun 8 \_\_\_\_ Jun 22 \_\_\_\_ Jul 13 \_\_\_\_ Jul 27 \_\_\_\_ Aug 10 \_\_\_\_ Aug 24 \_\_\_\_ Sep 14 \_\_\_\_ Sept 22  
\_\_\_\_ Oct 12

A vendor signature below attests that I have read the enclosed Rules and Regulations, understand them and abide by them.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Mail Application to Seneca County Farmers Market, 19 W. Market St. Suite C, Tiffin, Ohio 44883, 419-447-4141

**Checks are to be made to Seneca Regional Chamber of Commerce & Visitor Services**

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